11 St George Street Mayfair London W1S 2FD **Tel: 020 7629 6457** 7/9 Oxford Court Bishopsgate Manchester M2 3WQ **Tel: 0161 839 2444** No 1. Royal Mews Gadbrook Park Cheshire CW9 7UD **Tel: 01606 351 351**



Bespoke Home Management including Concierge Services



Our tailor made services include:

- Secure key holding / 24 hour emergency response
- Weekly inspections
- Managing contracts for your property
- Insurance arrangement of cover and claims management
- Arrangement of repairs / maintenance
- Full home preparation service for your return
- Mail management and forwarding
- Household management
- Property refurbishment
- Domestic services
- Monthly statements on home expenditure
- Budgeting for annual running costs

Why Fifield Glyn?

Established in 1975, we are Chartered Surveyors regulated by the Royal Institution of Chartered Surveyors (RICS) and Corporate Members of the Association of Residential Managing Agents (ARMA).

Our Residential Management Team offer a confidential, Bespoke Home Management Service, which can be personalised to the needs of our Clients.

... Providing complete peace of mind for you and your property



Agency, Asset Management, Building Services, Dispute Resolution, Leasehold Enfranchisement, Property Management & Valuations

Email: all@fifieldglyn.com

www.fifieldglyn.com

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Individual Property Management



Our tailor made services include:

- Complete letting and tenancy service
- Secure key holding / 24 hour emergency response
- Personal welcome pack / meet and greet / inventory
- Responsive ongoing maintenance and repairs
- Rent collection, tenancy deposit scheme
- Budgeting of outgoings, payments and transfer of utilities
- Non UK resident landlord compliance
- Quarterly Management visits
- Insurance arrangement of cover and claims management
- Management whilst the property is vacant between tenancies
- Complete Health and Safety compliance inspections
- Property refurbishment

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Our Residential Management Team guarantees a personal and professional service ensuring that our Clients realise the long term benefits of their property.

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